

## APPLICATION TO CONSUME ALCOHOL AT A SHIRE OF BROOME FACILITY OR RESERVE

I, \_\_\_\_\_ for and on behalf of \_\_\_\_\_  
seek approval from the Shire of Broome to consume alcohol on Council premises, on  
\_\_\_\_\_ (day) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (date) between \_\_\_\_\_ am/pm & \_\_\_\_\_ am/pm (times).

### Contact details:

Organisation name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

### Details of event: \_\_\_\_\_

How will alcohol be served? (please tick one)  BYO  Hirer provides alcohol  
 Licensed facility will provide alcohol

What type of alcohol will be served?  Spirits  Full strength beer 4.8%  
 Wine or champagne  Mid strength beer under 4.8%  
 Other, please specify .....

Type of non- alcoholic drinks being served:  Soft drink  Fruit juice  Water

Will any glass be used at the event? YES / NO

Will a charge or fee be imposed upon guests for entry to the event? YES / NO

Will alcohol be sold? YES / NO

If YES, the 'Hiring Organisation' must also obtain a function License from the Department of Racing Gaming and Liquor online at [www.rgl.wa.gov.au](http://www.rgl.wa.gov.au)

### Details of RSA or Approved Managers License holder:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

*\*Please attach a copy of certificate*

I, for and on behalf of the Hirer, agree as follows:

- The hirer will comply strictly with any relevant provisions within the Liquor Control Act 1988 (as amended) – to consult the full Act please visit <http://www.comlaw.gov.au/Series/C2004Q00718>
- The hirer will comply with the Shire of Broome’s Policy 4.2.5 – Alcohol Management please visit <http://www.broome.wa.gov.au/files/assets/public/council/policy/425.pdf>
- The hirer takes the responsibility for the actions of guests.
- The hirer ensures the responsible consumption of alcohol is practices and is monitored throughout the event.
- There is someone present at all times while alcohol is consumed that holds a Responsible Service of Alcohol certification.
- At all times that liquor is sold or served drinking water must be made available to guests free of charge.
- No alcohol to be sold or served to intoxicated persons or juveniles.
- The sale of packaged liquor for consumption off the function premises is prohibited.

**Signature of authorised representative of Hirer** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Print Full Name:** \_\_\_\_\_ **Date** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Site Plan**

**Shire of Broome to complete:**

**Granted / Denied**

Subject to following conditions:

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**Signature of officer:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Print Full Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_